Action Planning Kick-Off Template

Make things happen for you and your teams NOW! Move ahead each day with your vision of your goal in mind and keep pressing forward. Use this with the 30 day planning template to set specific dates to keep your progress on track.

Goal Planning

Long-Term Goal (what) _____

_____

_____

_____ Deadline (when) _____

_____

Importance to Mission/Role (why): _____

_____

_____

Priority	Steps (how)	Deadlines (when)