

High Impact Presentations Template

Organising content into digestible chunks is a key element for enviable presentations. Try using this template as you prepare your next presentation. Makes a great coaching tool for those who are unsure about how to structure an important message.

Presentation Title.....

Section	Thoughts
Credibility Statement <i>Why is it <u>me</u> delivering this info?</i>	
Aim <i>What do I want them to think/feel /do as a result of this?</i>	
TELL them what you are going to tell them <i>Bullet point the 3 key areas I will be covering</i>	<ul style="list-style-type: none"> • • •
TELL them <i>Take each bullet point in turn and build content around these 3 clear areas</i>	
TELL them what you just told them <i>Quickly recap the 3 area and the related actions</i>	<ul style="list-style-type: none"> • • •
Link to Aim <i>Leave the lasting taste of what you want them to think/feel/do as a result of this</i>	